

# Learn the Value of Outsourcing Your Bookkeeping



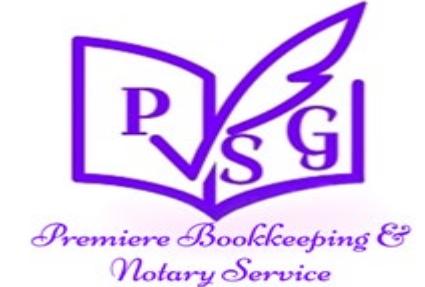
# Your Business Doesn't

## Stop When You Do

Outsourcing gives  
you back your  
peace of mind



# How Much Time Do You Spend on Bookkeeping



Businesses spend 10-15 hours each month on bookkeeping. More if you do your own billing.

Outsourcing your bookkeeping allows you to focus on strategic initiatives, enhancing growth and efficiency. All this while you watch your profits

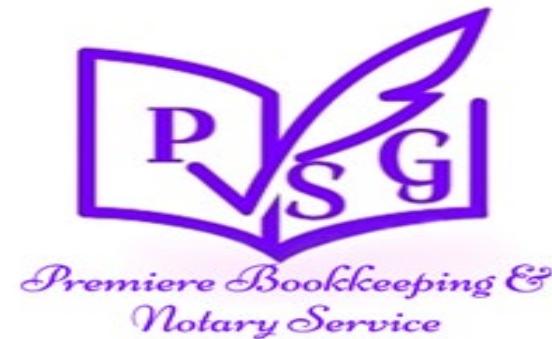
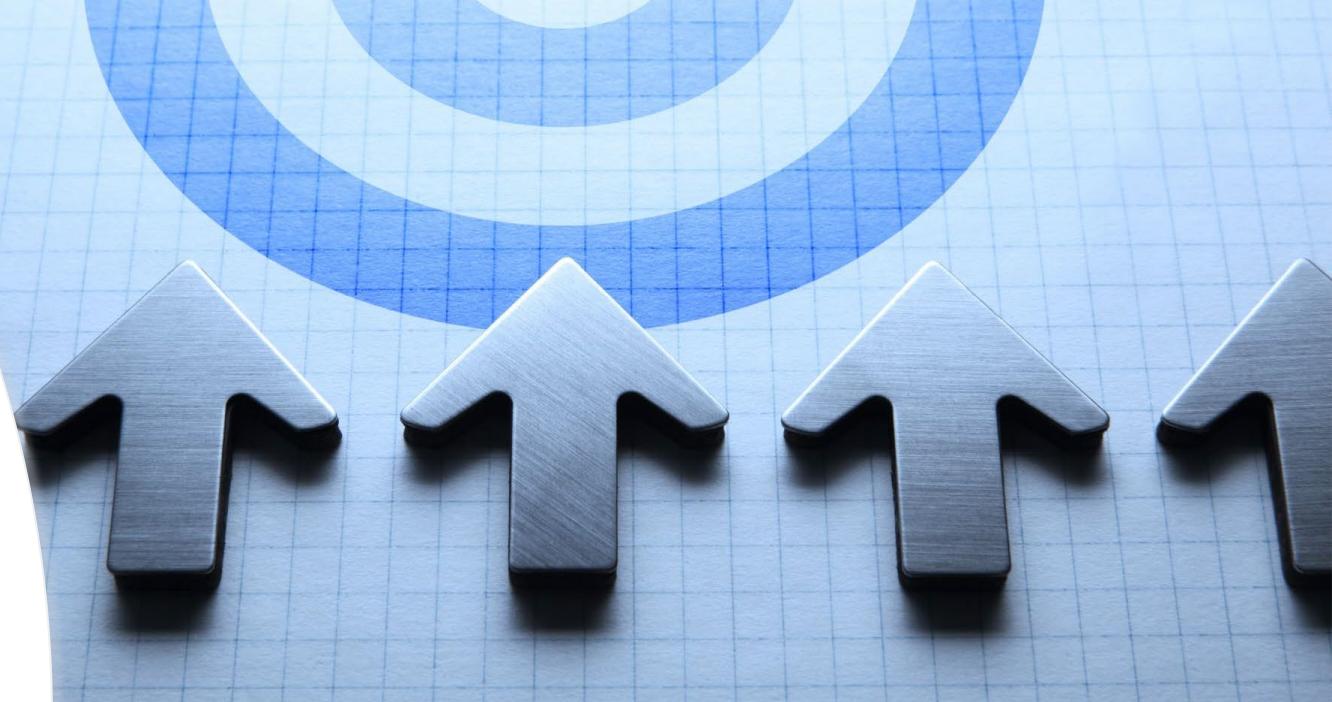
## GROW

# Outsourcing with Premiere Bookkeeping & Notary Service

Premiere Bookkeeping & Notary Service provides specialized financial expertise, enhanced accuracy and compliance in financial reporting

Service levels can scale up or down according to your business requirements, only pay for the services you need, optimizing cost efficiency.

Premiere Bookkeeping & Notary Service supports business growth by allowing companies to adjust services as needed.



Premiere Bookkeeping &  
Notary Service Has  
Personalized Services for  
Your Business Needs



Every business possesses unique traits. Premiere Bookkeeping & Notary Service recognizes the importance of catering to your specific requirements, which will result in effective solutions for your organization.

Our services are scalable, enhancing your distinct operational needs by offering personalized support to promote your success.

And affordable so you can directly influence your company's profitability and success.



# Premiere Bookkeeping & Notary Service Brings Expertise in Bookkeeping

- ensuring that financial records are meticulously maintained, providing you with reliable and accurate data.
- helping you to identify and mitigate financial risks, safeguarding your business from potential issues.

- enhancing compliance with financial regulations, helping you and your accountant meet necessary standards.



Premiere Bookkeeping & Notary Service

# Let Me Introduce You to Premiere Bookkeeping & Notary Services



- 30 years of experience working in the finance field
- Director at two major government contractors.
- Worked to ensure effective cost management
- Supported small business initiative to encourage small business contractors
- Super User in two large accounting systems-I am very familiar with the inner workings of an accounting system

Whether your companies bookkeeping processes are running smoothly, are not optimal, or are very dysfunctional, Premiere Bookkeeping & Notary Services brings a unique expertise tailored to your business needs at an affordable price that helps your bottom line.





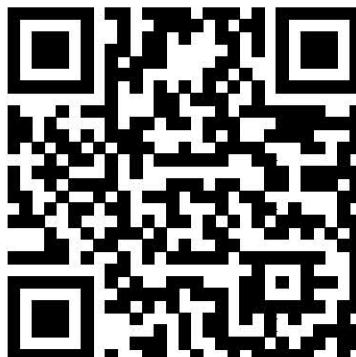
# Susan Fields

Bookkeeping & VA Electronic Notary

Work: 571-378-0991  
Cell: 703-863-2271



Code to my  
bookkeeping website



Code to my  
notary website

[NNA Profile:](#)  
[Signing Agent](#)

[Scandocs Profile:](#)  
[Susan Fields, Notary Public in Springfield, VA 22153](#)



Contact me directly

QuickBooks Proadvisor Profile:

<https://proadvisor.intuit.com/app/accountant/search?searchId=susanfields>